



MALAWI UNIVERSITY OF SCIENCE AND TECHNOLOGY (MUST)

OFFICE OF THE UNIVERSITY REGISTRAR

TO : All Students and Staff Members
FROM : University Registrar
DATE : 15th July, 2026
SUBJECT : Release of End of Semester Examination Results.

I wish to inform all staff and students that, following the Senate meeting held on 13th July 2026, the End of Semester Examination Results for Undergraduate Generic, Undergraduate Weekend, and Postgraduate Diploma in Strategic Studies (PDSS) students have now been released. Students are therefore advised to access the SARIS Portal to view their examination results. Senate further resolved that and reminded students of the following:

Student Category	Number of Failed Modules	Senate Academic Decision
First-Year Students	1–4	Eligible for Supplementary Examinations
	5–8	Repeat the Year (repeat only the failed modules)
	9–12	Fail and Withdrawn on Academic Grounds
Continuing Students (Second Year and Above)	1–2	Eligible for Supplementary Examinations
	3 out of 6	Senate Consideration: Permitted to sit for Supplementary Examinations in the three failed modules, in accordance with the Senate resolution.
	4–6	Fail and Withdrawn on Academic Grounds

Any student in the graduating cohort who has outstanding grades from previous semesters will be permitted to clear the outstanding courses by sitting for supplementary examinations. The Supplementary Examinations will be administered from 22 July 2026 to 24 July 2026. The examination timetable will be released in due course.

Finance-Related Queries

Students with finance-related queries should contact the relevant Finance Officers via WhatsApp only and not through phone calls. Students are required to provide their full name, registration number, and a clear description of the issue to enable timely assistance. For queries related to fees, students should attach proof of payment to facilitate verification and resolution. Students may contact any of the following Finance Officers:

1. Ms. Chrissy Phombeya – 0999 959 815
2. Ms. Harriet Mambulasa – 0994 325 045 / 0884 347 017
3. Mr. Mackenzie Kantwela – 0999 514 163

Academic Status Queries

Only substantive academic status queries relating to academic withdrawal and repeat year should be addressed to the Vice-Chancellor and submitted through the Registrar's Office via aracademics@must.ac.mw. Please note that queries submitted using any email address other than aracademics@must.ac.mw will not be processed

Grade Appeals

All grade-related appeals must be submitted through the student's SARIS Portal by following the attached guide on the appeals process. No grade appeal submitted through email will be considered.

Deadline for Submission of Queries

The deadline for submitting all academic and examination-related queries is Monday, 3 August 2026. Any queries received after this date will not be considered. All staff and students are requested to take note of the contents of this memorandum and act accordingly.

Best Regards



Duncane Batizani, PhD

FOR: UNIVERSITY REGISTRAR

Cc: Vice Chancellor
Deputy Vice Chancellor
University Registrar – On file
Director of Finance & Investments
University Librarian
Executive Deans & Heads of Departments
All Staff (Academic & Non-Academic)

