



MALAWI UNIVERSITY OF SCIENCE AND TECHNOLOGY

JOB VACANCY: ELECTRICIAN

THE ORGANISATION

MUST is a new University and the fourth Public University established by the Government of Malawi in December, 2012. It was officially opened on 24th October, 2014. The University is situated in the Southern part of Malawi in the beautiful highlands of Thyolo District about 27 kilometres East of Blantyre City.

The University would like to engage a suitably qualified person to fill the position of Electrician tenable in the Administration Department. The successful candidate will be reporting directly to the Services and Maintenance Officer and will be based in the Estates Development Department.

Duties and Responsibilities

Among others, the Electrician will carry out the following duties and responsibilities:

1. Ensuring that routine and preventative maintenance checks are carried out on all electrical installations, equipment and machinery;
2. Managing and monitoring operations of the power rooms to ensure conformity to safe electrical standards;
3. Ensuring that all fire-fighting systems are in good usable condition;
4. Managing and monitoring all mechanical equipment including generators, elevators, cooling systems and CCTV and report faults for action;
5. Recommending for prior preventative maintenance on electrical appliances;
6. Ensuring that all electrical resources are used prudently and all installations are done according to recommended standard procedures;
7. Ensuring that monthly electrical reports are submitted to the supervisor in time.
8. Recommending for purchases and suppliers of electrical items
9. Laying underground conduit for electrical lines and installs low voltage electric lines and conduits for telephone
10. Operating power hand tools and other specialized electrical equipment

Qualifications, attributes and experience

Interested candidates should possess the following attributes:

- A minimum of Diploma in Electrical Engineering from a recognized institution;
- Must possess MSCE and grade 1 Electrical certificate, those with grade 2 will be considered.

- Knowledge and certification in Heating, Ventilation and Air Conditioning (HVAC) and CCTV will be an added advantage;
- At least five (5) years working experience in a similar and busy work environment;
- Strong technical skills and ability to effectively carry out electrical and refrigeration maintenance works;
- Ability to work under pressure and willingness to work during odd hours and during weekends;
- Strong interpersonal skills and teamwork spirit;
- Ability to effectively communicate with staff and students.

METHOD OF APPLICATION

Interested candidates who meet the above qualifications and attributes should submit their applications, together with detailed curricula vitae plus copies of registration certificates with relevant regulatory bodies (where applicable) not later than **13th September, 2019**. The curriculum vitae must include the following: the candidate's names in full; date of birth; academic qualifications; work experience; and names and e-mail addresses of three traceable referees.

Applications must be submitted to:

University Registrar
Malawi University of Science and Technology
P O Box 5196
Limbe

All application letters must be duly signed. Only shortlisted applicants will be acknowledged.